

Subject to approval at the next Subcommittee meeting

LOCAL PLAN SUBCOMMITTEE

11 June 2018 at 6.00 p.m.

Present : Councillors Bower (Chairman), Charles (Vice-Chairman), Ambler, Mrs Bence, Mrs Brown, Chapman, Cooper, Elkins, Mrs Hall, Haymes and Oppler.

1. Congratulations

The Chairman extended the Subcommittee's warmest congratulations to Councillor Mrs Brown on her award of the OBE in the Queen's Birthday Honours List.

2. Apology for Absence

An apology for absence had been received from Councillor Stanley.

3. Declarations of Interest

There were no declarations of interest made.

4. Minutes

The Minutes of the meeting held on 26 February 2018 were approved by the Subcommittee and signed by the Chairman as a correct record.

5. Start Times

The Subcommittee

RESOLVED

That the start times of meetings for the remainder of 2018/19 be 6.00 p.m.

6. Statement of Community Involvement

The Planning Policy Team Leader presented this report and highlighted that the Statement of Community Involvement had been updated in line with new legislation and regulations to reflect the enactment of the Neighbourhood Planning Act, resulting in a new section within the document related to Neighbourhood Development Plans. The section relating to Development

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Management Changes had also been amended to reflect the inclusion of additional information in respect of the Development Management process, as opposed to providing information purely to do with the pre-application process.

In considering the item, a question was asked with regard to whether there was any mechanism in place to check the authenticity of the many community groups operating in the District, together with the veracity of individuals acting as representatives of those groups through a proper process, rather than them just putting their own name forward. It was felt that a robust data base needed to be in place. A response was given that, as a result of the newly introduced GDPR (General Data Protection Regulations) process, the data base would be reviewed and updated and the team would work closely with the Communications department in respect of the consultation groups known within the District.

Following further general comments, the Subcommittee was advised that, following receipt and collation of the consultation responses, it was anticipated that a further report would be presented to the September meeting.

The Subcommittee

RESOLVED - That

(1) the draft Statement of Community Involvement be approved for a four week period of public consultation from 5 July to 2 August 2018; and

(2) the Group Head of Planning, in consultation with the Portfolio Holder for Planning, be delegated authority to agree minor editorial changes prior to publication.

7. Local Development Scheme

Members were advised by the Planning Policy Team Leader that the LDS (Local Development Scheme) was a short, high level work programme that set out what DPDs (Development Plan Documents) the Council was going to produce over a rolling three year period. The current LDS had come into effect in 2017 to reflect the stage that had been reached with the preparation of the Local Plan. With the adoption of the Local Plan imminent, it was considered appropriate to revisit the work programme now and update the LDS to indicate the next set of DPDs to be prepared.

The revised LDS (attached as Appendix 1) covered the three year period from 2018-2021 and included a timetable for the preparation of the Non-Strategic Site Allocation DPD and a Gypsy & Traveller and Travelling Showpeople Site Allocations DPD.

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In the course of a brief discussion, a request was made and agreed that an additional comment be included in the risk assessment to flag up the level of risk associated with each heading, e.g. red, amber or green.

The Subcommittee

RECOMMEND TO FULL COUNCIL - That

(1) the Local Development Scheme 2018 be endorsed and adopted, as set out at Appendix 1 to the report; and

(2) authority be delegated to the Group Head of Planning, in consultation with the Portfolio Holder for Planning, to undertake minor updating and drafting of any amendments required prior to publication.

8. Non-Strategic Site Allocations Development Plan Document

The Subcommittee was advised by the Principal Planning Officer by way of this report that the Arun Local Plan was set for adoption in July 2018 and that the Local Plan Inspector had made a commitment that the Council would start working on the Non-Strategic Site Allocations DPD (Development Plan Document) immediately after.

There was a commitment to provide at least 1,250 dwellings in the Non-Strategic Sites Allocations DPD, with an input and contribution from revised Neighbourhood Development Plans, where appropriate. The DPD would identify sites which would accommodate less than 300 units, in line with the definition of strategic development.

The report set out the approach that would be taken in developing the DPD.

Members participated in some general discussion relating to the involvement of the Town and Parish Councils in the process and were advised that a meeting was being held on Friday 15 June, which was due to be well attended by Parish representatives.

The Subcommittee then

RESOLVED

That the contents of the report be noted.

9. Housing and Economic Land Availability Assessment (HELAA)

The Subcommittee received this report which set out the general approach and timetable for the preparation of the 2018 HELAA and which included a 'call for sites' exercise.

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Following consideration, the Subcommittee

RESOLVED

That the general approach and timetable for the preparation of the 2018 Housing and Economic Availability Assessment and 'call for sites' exercise be noted.

(The meeting concluded at 6.46 pm)